

BidNet Vendor Navigation Guide SANDAG Grant Programs



Last Updated: 9/15/2022

Table of Contents

How do I select the solicitation I want to access? How do I navigate the Grant **Solicitation Home Page?** How do I ask a question? How do I submit an application? How do I withdraw a submitted application? Troubleshooting

SAM



How do I select the solicitation I want to access?

BidNet Direct SANDAG Grants Web Page

SANDAG uses BidNet for all of its competitive grant solicitations.

To begin, go to: https://www.bidnetdirect.co m/sandag/sandag-grants

SANDAG Grants - Bid Opportunit 🗙 🕂	
← → C ☆ bidnetdirect.com/sandag/sandag-grants	
SANDAG Grants - Bid Opportunit 🗙 🕂	~ - 0 ×
\leftarrow \rightarrow C Δ \triangleq bidnetdirect.com/sandag/sandag-grants	아 🖻 ★ 😩 🗄
	l Us: 800-835-4603 💄 Login 🌰
bidnetdirect. Bids Participating Agencies Purchasing Groups Vendor Solutions Buyer Solutions	Vendor Registration
Enter your business keywords	Q Find Bids
SANDAG Grants	Star Inc.
Get notified of bid opportunities from SANDAG Grants	
SANDAG	2

SANDAG Grants Bid Opportunities

SANDAG Grants's Open and Closed Solicitations are posted below. Please <u>register</u> or <u>login</u> to see details of all open opportunities. Welcome to SANDAG Grants!

As the regional planning agency, the San Diego Association of Governments (SANDAG) allocates millions of dollars each year in local, state, and federal funds through several competitive grant programs. Grants awarded range from infrastructure projects to habitat management and monitoring efforts to specialized transportation services for senior and disabled populations. While each individual grant program maintains a particular focus, all work together to enhance our region's quality of life.

Visit our FAQs for additional information.

Open Solicitations Closed Solicitations



Register to Bid

REGISTER NOW \rightarrow

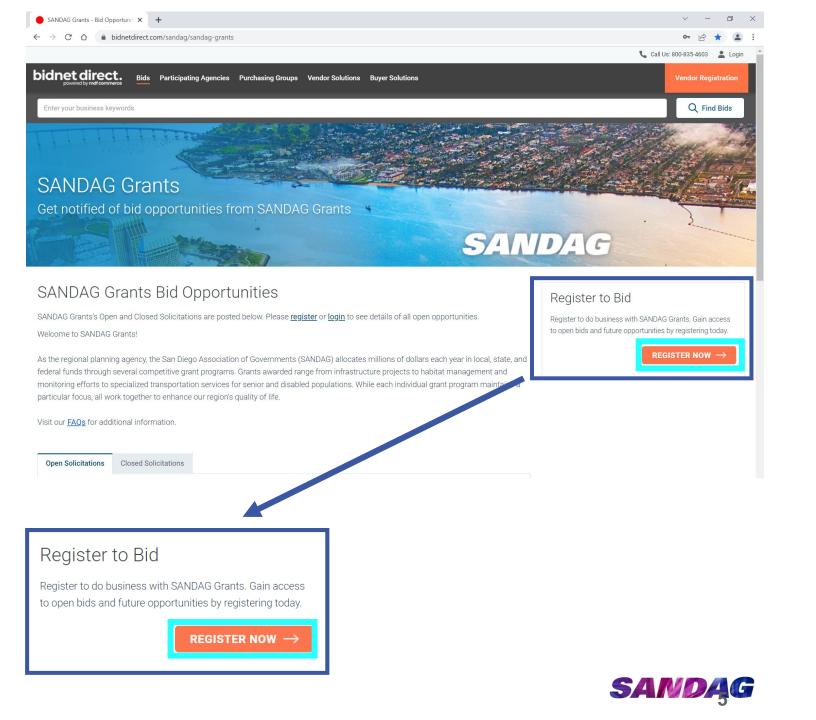


Vendor Registration

If you have already registered for BidNet, continue onto the next slide.

If you have not yet registered for BidNet:

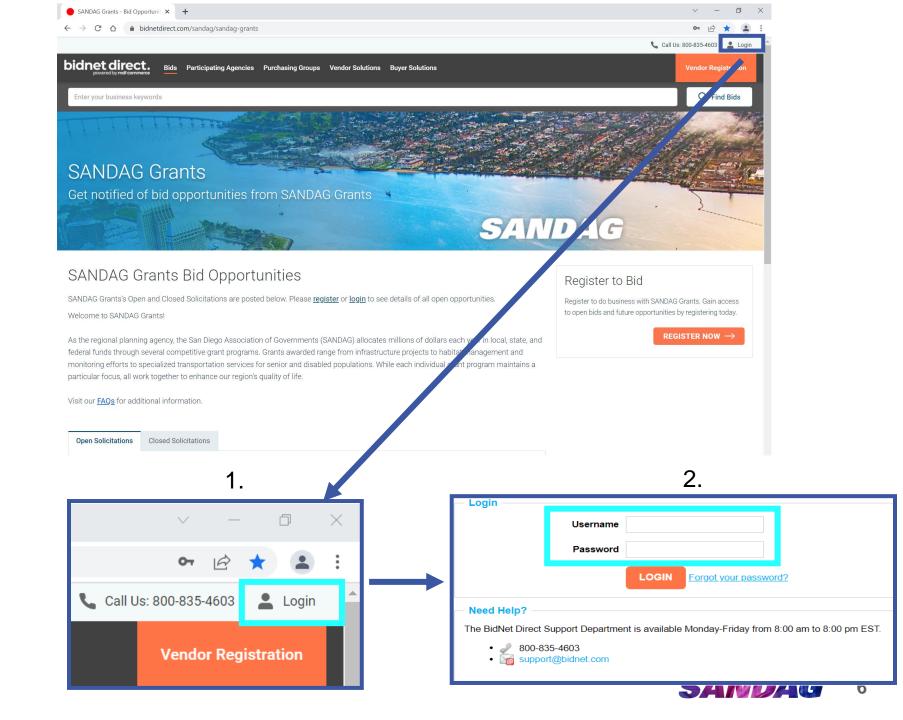
- 1. Review the BidNet registration instructions available at <u>www.sandag.org/gra</u> <u>nts</u>
- 2. Click Register Now



Vendor Login

If you have registered in BidNet,

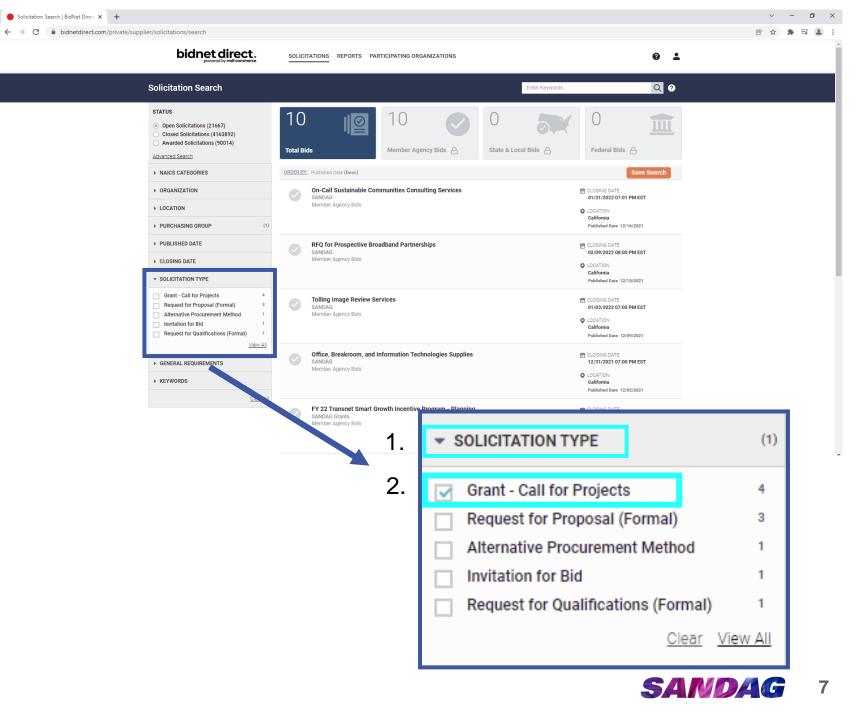
- 1. Click on Login in upper right corner
- 2. Enter your Username and Password



Filter to Grant Programs

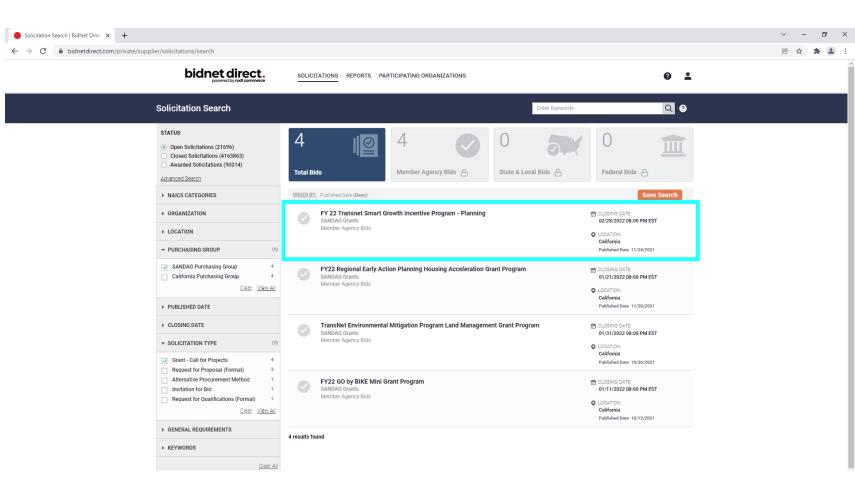
Once you login, you will be directed to Solicitation Search. To readily view grant opportunities, filter solicitations by solicitation type.

- 1. Click **SOLICITATION TYPE** in the left side bar.
- Click the box next to Grant – Call for Projects.



Choose Grant Solicitation

Click on the name of the solicitation you are interested in (e.g., *TransNet* Smart Growth Incentive Program -Planning) to access more information and solicitation materials.







How do I navigate the Grant Solicitation Home Page?

Grant **Solicitation Home Page**

This is the home page for the grant solicitation you selected.

- 1. It lists the amount of time left to submit a grant application.
- 2. From here you can use the navigation bar on the left to access the various Call for Projects materials, which are discussed in detail in upcoming slides.

BidNet Direct - FY 22 Specialized × +		
← → C △ ● bidnetdirect.com/priv bidnet direct.	ate/solicitations/2303855160/abstract	
powered by mdf commerce	SOLICITATIONS REPORTS PARTICIPATING ORGANIZATIONS	
SOL964597 - FY 22 Specialized	Transportation Grant Program Cycle 11 Supplemental	Place Bid Download
Time Left to Bid 59 d 02 h 04 m		Follow Ask Question Print
Notice Categories	Basic Information	
Documents	Reference Number 0000278371	Issuing Organization SANDAG Grants
Q & A Document Request List	Owner Organization SANDAG	Solicitation Type G-CFP - Grant - Call for Projects (Formal)
Audit	Solicitation Number SOL964597	Title FY 22 Specialized Transportation Grant Program Cycle 11 Supplemental
	Source ID PU.OTH.USA.1309051.2153593.C13247226	
	Details	
	Location United States, California, San Diego County	Delivery Point San Diego County, CA
	Purchase Type Term: 09/30/2022 08:00 PM EDT - 09/30/2029 08:00 PM EDT	Piggyback Contract No
1. Time Let		
324	02h 02m ⑦	
2. Notice		
Categori	es	
Docume	nts	
Q & A		
Docume	nt Request List	
Audit		SANDAG 10

 \times

Notice Tab

Review the **Notice Tab** for summary information about the Call for Projects you selected.

BidNet Direct - FY 22 Transnet Sn × +		v - 0
	tations/2214518891/abstract	(e) ☆ 書 章 章
bidnet direct.	SOLICITATIONS REPORTS PARTICIPATING ORGANIZATIONS	0
SOL953742 - FY 22 Transnet Smar	t Growth Incentive Program - Planning	Piace Bid Downik
Fime Left to Bid 68 d 06 h 16 m ⑦		✓ Following Ask Question Print
Notice		
Categories	Basic Information	
Addendum	Reference Number 0000274280	Issuing Organization SANDAG Grants
ocuments	Owner Organization	Solicitation Type
& A	SANDAG	G-CFP - Grant - Call for Projects (Formal)
ocument Request List	Solicitation Number SOL953742	Title FY 22 Transnet Smart Growth Incentive Program - Planning
Audit		Fr 22 Hanslet Shart Glowul incentive Flogram - Flaining
	Source ID PU.OTH.USA.1309051.2153593.C13247226	
	Details	
	Location	Delivery Point
	United States, California, San Diego County	San Diego County, CA
	Purchase Type Term: 05/09/2022 11:00 AM EDT - 05/09/2025 08:00 PM EDT	Piggyback Contract No
	Dates	
	Publication 11/24/2021 11:41 AM EST	Bid Intent Not Available
	Question Acceptance Deadline 02/11/2022 08:00 PM EST	Questions are submitted online Yes

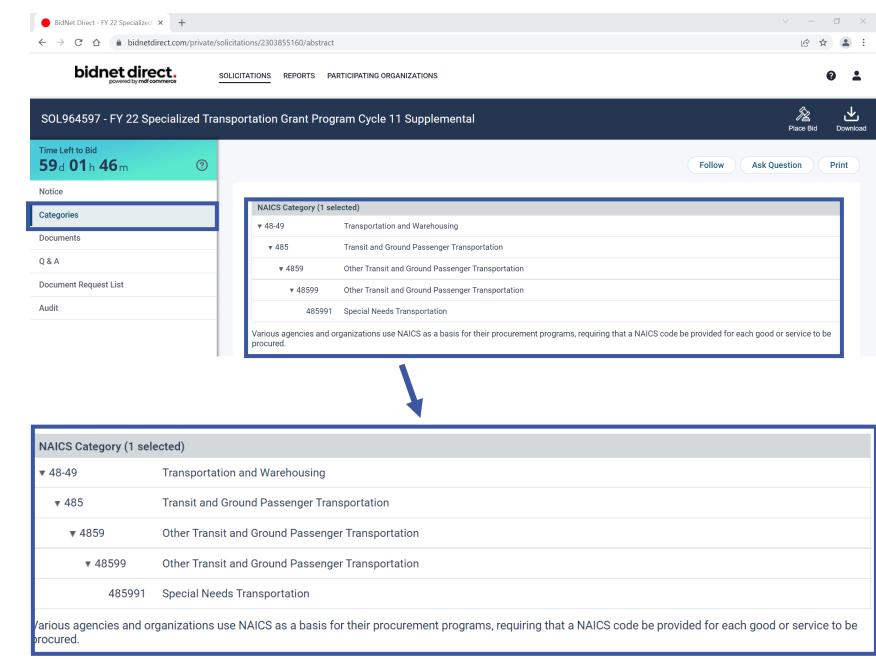


Categories Tab

SANDAG uses the North American Industry Classification System (NAICS) codes to categorize solicitation subject areas.

The NAICS codes SANDAG uses for each grant program can be found on the Grants FAQ page of BidNet: <u>http://faq.bidnetdirect.com/</u> <u>sandag-grants/</u>

Please ensure the NAICS code that appears in the **Categories Tab** matches the solicitation you selected and the NAICS code listed on the Grants FAQ page of BidNet for the corresponding grant program.





Addendum Tab

If SANDAG issues a change to a Call for Projects, an addendum is released.

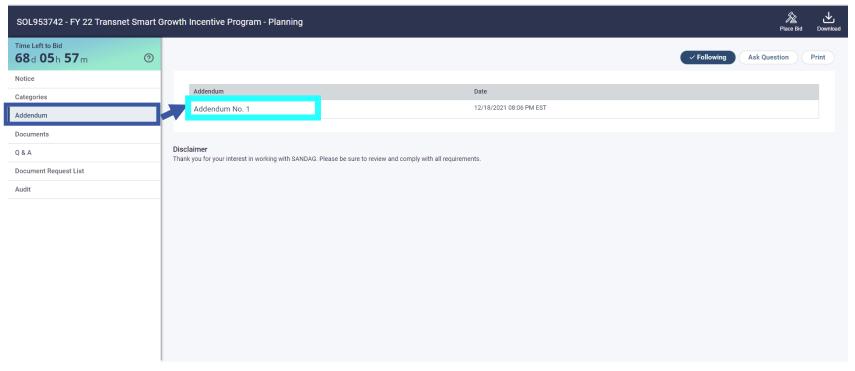
If an addendum is released:

- The Addendum Tab will appear on the left navigation panel.
- ✓ You can click on the Addendum Title to view the addendum.
- ✓ BidNet will also automatically notify you via email.

If an addendum has not been released:

 The Addendum tab will not appear on the left navigation panel.

bidnet direct.	SOLICITATIONS REPORTS PARTICIPATING ORGANIZATIONS	
\leftrightarrow \rightarrow C $($ bidnetdirect.com/private,	ilicitations/2214518891/abstract	ie 🕁 🛊 🗐 😩
BidNet Direct - FY 22 Transnet Sn 🗙 🕂		v - 0 X



Terms & Conditions | Privacy Policy

powered by mdF



View Addendum

If you click on an Addendum Title, more information will appear on the addendum.

Addendum Description: Grants staff posts a description of what the addendum changes to the Call for Projects.

Notice Modifications:

- Notice Information categorizes the addendum content.
- ✓ Information in the From
 Value column shows existing
 Call for Projects information.
- Information in the To Value columns shows the specific changes to the Call for Projects Information.
 Changes are noted in bold text. In the example on the right, the workshop recording was added to this section.

View Addendum

Addendum Description

This addendum provides the PowerPoint slides and Questions and Answers from the Workshop.

Notice Modifications				
Notice Information	From Value	To Value		
Pre-Bidding Events	Prebid Conference	Prebid Conference		
	Recommended	Recommended		
	12/7/21 1:00 PM PST/PDT	12/7/21 1:00 PM PST/PDT		
	Zoom	Zoom		
	A public workshop will be conducted to provide an overview of this call for projects and application process and to address any questions. SANDAG staff will also provide information and address questions on the eligibility, approval, contracting, and specific requirements of this grant program. This workshop will be held virtually.	A public workshop will be conducted to provide an overview of this call for projects and application process and to address any questions. SANDAG staff will also provide information and address questions on the eligibility, approval, contracting, and specific requirements of this grant program. This workshop will be held virtually.		
		A recording of the Workshop is available here: https://www.sandag.org/index.asp? conferenceid=510&fuseaction=conferences.detail		

 \otimes

.

View Addendum (continued)

1. Category Modifications: If NAICS codes were changed, they would be shown here in the Added Categories or Removed Categories sections.

1.

2.

- 2. Added Documents: If any documents were added to the Call for Projects, they will be listed here.
 - You can download them by clicking on the file name.
 - In the example on the right, two documents were added – (a) workshop PowerPoint slides and (b) workshop questions and answers.

View Addend	lum		
	and application process and to address questions. SANDAG staff will also prov information and address questions on eligibility, approval, contracting, and sp requirements of this grant program. Th workshop will be held virtually.	s any process and staff will als the questions or ecific and specific is This worksh A recording https://www.	to address any questions. SANDAG o provide information and address o the eligibility, approval, contracting, requirements of this grant program. op will be held virtually. of the Workshop is available here: sandag.org/index.asp? d=510&fuseaction=conferences.deta
Category Modificat	tions		
Added Categories			
No Categories Added			
Removed Categori	es		
No Categories Remov	red		
Added Documents			
File		Size	Uploaded Date
Morkshop Dow	verPoint Slides.pdf	1 Mb	12/18/2021 08:04 PM EST
Morkshop Pow	en ondeo.pui		



Documents Tab

All documents SANDAG has released relating to the Call for Projects are available here.

BidNet sorts them into categories based on when the document was released. In the example on the right, there is the Original Solicitation and Addendum No. 1.

- Original Solicitation: files that were released when the Call for Projects was first released.
- Addendum No. 1: files that were released with Addendum No. 1.

la talva a taltura a t		
bidnet direct.	SOLICITATIONS REPORTS PARTICIPATING ORGANIZATIONS	0
SOL953742 - FY 22 Transnet Smart	Growth Incentive Program - Planning	Piace Bid
Time Left to Bid 68 d 05 h 45 m ③		✓ Following Ask Question Pr
Notice		
Categories	(1) Vendors must download at least one document in order to be considered a document holder.	
Addendum		
Documents	Documents	
Q & A	Addendum No. 1	
Document Request List	File	Size Uploaded Date
Audit	Workshop PowerPoint Slides.pdf	1 Mb 12/18/2021 08:04 PM EST
	Workshop Questions and Answers.pdf	69 Kb 12/18/2021 08:04 PM EST
	Original Solicitation	
	File	Size Uploaded Date
	Call for Projects.pdf	338 Kb 11/24/2021 11:40 AM EST
	Disclaimer	

Terms & Conditions | Privacy Policy

SANDAG 16

non-read by mdF

Q & A Tab

All questions and answers related to a Call for Projects go through BidNet.

Each question asked will be listed on this page, along with the corresponding answer from SANDAG.

> ✓ The date and time each question and answer was posted is listed.

	SOLICITATIONS REPORTS PARTICIPATING ORGANIZATIONS	
SOL953742 - FY 22 Transnet Sma	rt Growth Incentive Program - Planning	Place Bic
Time Left to Bid 68 d 04 h 23 m		lowing Ask Question
Notice Categories Addendum	Questions & Answers Question Acceptance Deadline 02/11/2022 08:00 PM EST (51d 4h 23m) Closing Date 02/28/2022 08:00 PM EST (68d 4h 23m)	All Questions
Documents	Expand All Collapse All	
Q & A	No A Question/Answer Question Date	Answer Date
Document Request List	Q1 v Question: Eligibility (by SANDAG Grants Distribution) Are projects located within a "potential" smart growth area as defined by the regional map eligible for the current planning or pending capital SGIP grant programs?	PM EST 12/16/2021 01:52 PM E
	This Call for Projects is for planning projects only. Planning projects can be located in either existing/planned or potential Smart Growth Opportunity Areas (SBOAs). The next cycle of SGIP will contain planning and capital funds. With the recent passage of the 2021 Regional Plan, the SGOAs for the future call for projects could be different than they are now. I result found Disclaimer Thank you for your interest in working with SANNI G. Please be sure to review and comply with all requirements.	
		power
Terms & Conditions Privacy Policy		
Terms & Conditions Privacy Policy	Question Date	Answer Date



Q & A Tab (Continued)

Questions and SANDAG responses can be searched through BidNet.

To search, click on the **magnifying glass**, enter **search terms**, and click **Search**.

Instructions on how to ask a question will be discussed in upcoming slides.

Ouestions & Answers Q Question Acceptance Deadline 04/22/2022 08:00 PM EDT (45d 0h 5m) All Ouestions Closing Date 05/06/2022 08:00 PM EDT (59d 0h 5m) 岛 Expand All Collapse All No 🔺 **Ouestion/Answer Ouestion Date Answer Date** No results match your criteria. **Ouestions & Answers** I Questions - Q Question Acceptance Deadline 04/22/2022 08:00 PM EDT (45d 0h 5m) Closing Date 05/06/2022 08:00 PM EDT (59d 0h 5m) Search For Answer Date 🛱 🛍 to 🛱 🗇 Clear Search ₿ Expand All Collapse All No 🔺 **Question/Answer Question Date** Answer Date No results match your criteria



Document **Request List** Tab

When an organization downloads one of the files in BidNet, their name and contact information is recorded on the Document Request List.

This information is updated in real time and can be used to locate entities that are interested in this Call for Projects.

All organizations on this list are sent an email notification whenever a change is made to the grant solicitation. For example:

- \checkmark An addendum is released
- \checkmark A date is changed
- ✓ Responses to questions are posted

bidnet direct.	SOLICITATIONS REPORTS PARTICIPATING ORGANIZATIONS	@ 1
\leftrightarrow \rightarrow C $($ bidnetdirect.com/private,	olicitations/2214518891/abstract	@ 🛧 🏚 🗐 🏝 🗄
● BidNet Direct - FY 22 Transnet Sn × +		~ - 0 X

04 h 19 m				✓ Following	Ask Question
e					
gories	(i) Vendors must download at least one document in orde	r to be considered a document holder.			
dendum	Organization Name	Main Contact	Download Date 🔻	City	Province/State
cuments	> City of Escondido	Karen Youel	12/21/2021 01:41 PM EST	Escondido	California
& A	> Burns & McDonnell	Krystn Gull	12/20/2021 12:45 PM EST	Brea	California
ocument Request List	> City of Chula Vista	Mark Caro	12/14/2021 07:45 PM EST	Chula Vista	California
ıdit	> County of San Diego Planning & Development Services	Donna Bagsic	12/08/2021 07:19 PM EST	San Diego	California
	> City of La Mesa	Kerry Kusiak	12/07/2021 04:30 PM EST	La Mesa	California
	> Civic Community Ventures	Daniel Kay	12/07/2021 02:26 PM EST	San Diego	California
	> Virtual Workplace Solutions, LLC	Jojo Harris	12/01/2021 01:31 PM EST	Carlsbad	California
	> CR Associates	Monique Chen	11/30/2021 07:20 PM EST	Hillcrest	California
	> City of El Cajon	Mario Sanchez	11/30/2021 05:03 PM EST	El Cajon	California
	> Hunsaker & Associates San Diego	Paul Brencick	11/24/2021 01:49 PM EST	San Diego	California
	> Kimley-Horn	CA Marketing	11/24/2021 01:07 PM EST	San Diego	California

Thank you for your interest in working with SANDAG. Please be sure to review and comply with all requirements



Audit Tab

The Audit tab records when major changes are made to the solicitation. For example:

- ✓ The Call for Projects is published
- ✓ An addendum is released

hidnot direct			_
	SOLICITATIONS REPORTS PARTICIPATING ORGANIZATIONS		Ø
SOL953742 - FY 22 Transnet Srr	art Growth Incentive Program - Planning		尾 Place Bid Dow
^{ime Left to Bid} 5 8 d 04 h 15 m	0		✓ Following Ask Question Print
lotice			
Categories	Solicitation Status	Date	
ddendum	Publication	11/24/2021 11:41 AM EST	
ocuments	Addendum No. 1	12/18/2021 08:06 PM EST	
2&A	_		
ocument Request List	Disclaimer Thank you for your interest in working with SANDAG. Please be sur	e to review and comply with all requirements.	
udit			
	-		
Terms & Conditions Privacy Policy			powered by mode

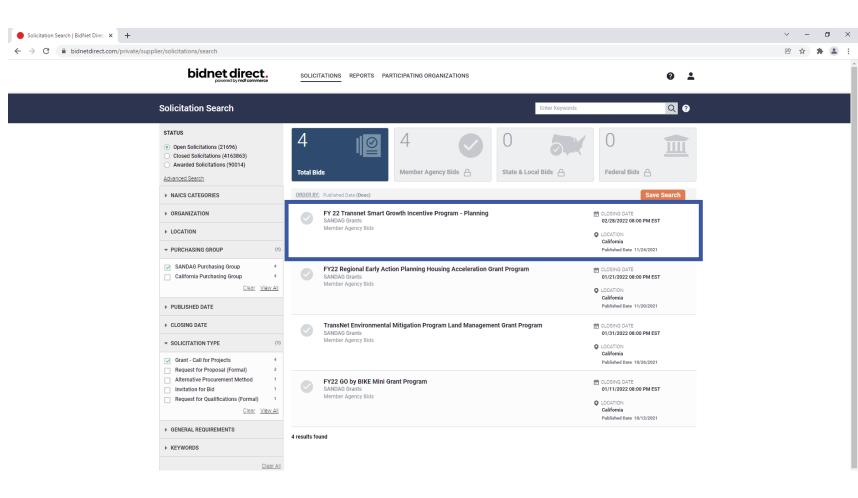




How do I ask a question?

Choose Grant Solicitation

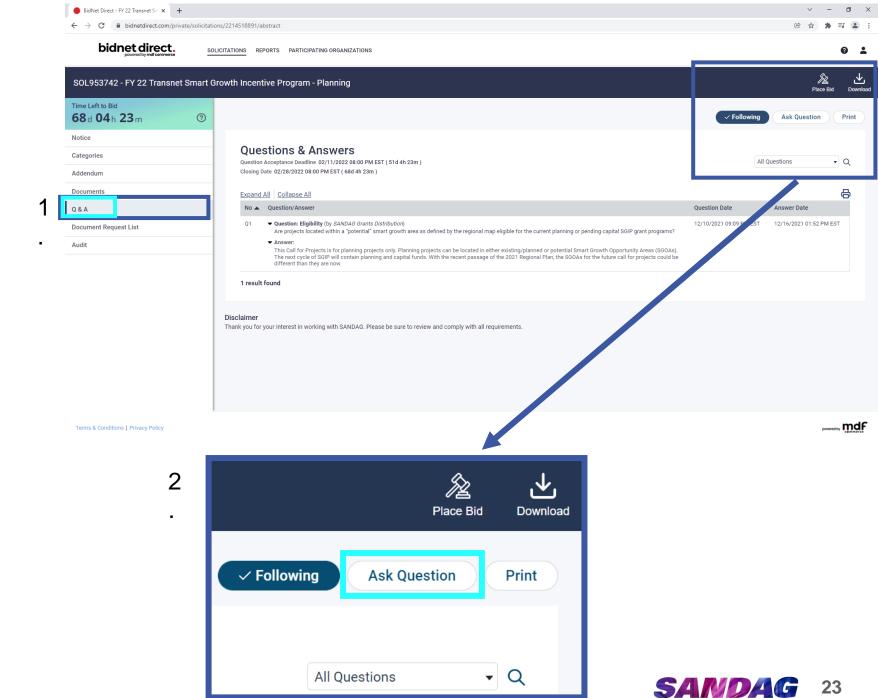
Click on the name of the solicitation you are interested in (e.g., *TransNet* Smart Growth Incentive Program -Planning).





Q & A Tab

- 1. Click **Q & A** on the left side.
- 2. Click Ask Question located in the top right corner.



Ask a Question

Enter the **Subject** the question pertains to. Enter the **Question**. Click **Submit.**

Ask a Question	⊗
SOL953742 - FY 22 Transnet Smart Growth Incentive Program - Planning	
Subject*	
Subcontractors	
Question*	
If we are awarded a HAP or SGIP grant, can we also use contractors on the SANDAG bench? If so, can we know what companies are included in that bench?	
149 character(s) (maximum: 20)00)
Cancel	



Questions and Answers Page

The question will be listed on this page.

The SANDAG Grants team will be notified of your question and will respond via BidNet.

Once a response has been posted, the response will appear on this page.

 Organizations who downloaded any of the documents will be notified by email when the response is posted.

 BidNet Direct - FY 22 Transnet Sn × + ← → C	licitations/2214518891/abstract		✓ - □ × Ø ☆ ★ 팩 ▲ :
bidnet direct.	SOLICITATIONS REPORTS PARTICIPATING ORGANIZATIONS		0 1
SOL953742 - FY 22 Transnet Sm	art Growth Incentive Program - Planning		Place Bid Download
Time Left to Bid 68 d 04 h 05 m	0	✓ Following	Ask Question Print
Notice Categories Addendum Documents	Questions & Answers Question Acceptance Deadline 02/11/2022 08:00 PM EST (51d 4h 6m) Closing Date 02/28/2022 08:00 PM EST (68d 4h 6m)	All	Questions • Q
Q & A	Expand All Collapse All No Question/Answer	Question Date	Answer Date
Document Request List Audit	Q1 Question: Eligibility (by SANDAG Grants Distribution) Are projects located within a "potential" smart growth area as defined by the regional map eligible for the current planning or pending capital SGIP grant programs? ✓ Answer: This Call for Projects is for planning projects only. Planning projects can be located in either existing/planned or potential Smart Growth Opportunity Areas (SGOAs). The next cycle of SGIP will contain planning and capital funds. With the recent passage of the 2021 Regional Plan, the SGOAs for the future call for projects could be different than they are now.	12/10/2021 09:09 PM EST	12/16/2021 01:52 PM EST
	Q4 • Question: Subcontractors (by SANDAG Grants Distribution) If we are awarded a SGIP grant, can we also use contractors on the SANDAG bench? If so, can we know what companies are included in that bench? No answer has been provided for this question yet.	12/22/2021 03:53 PM EST	
	2 results found		
	Disclaimer Thank you for your interest in working with SANDAG. Please be sure to review and comply with all requirements.		
Terms & Conditions Privacy Policy			powered by merce

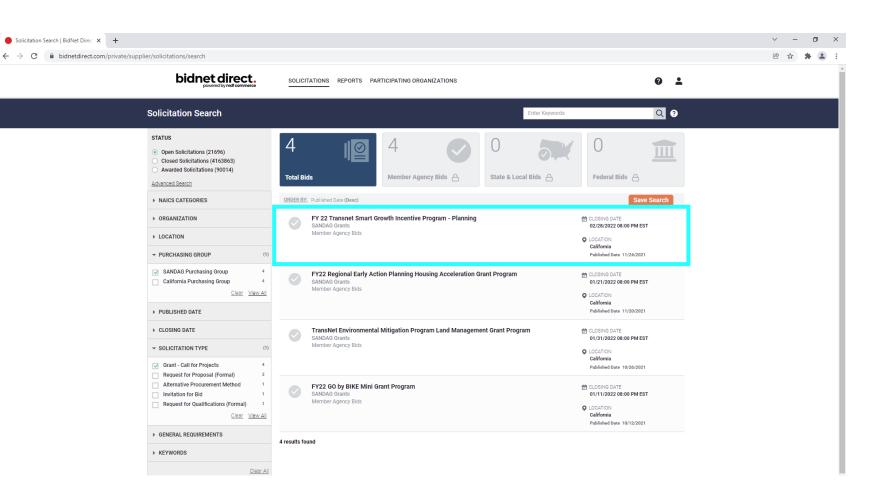




How do I submit an application?

Choose Grant Solicitation

Click on the name of the solicitation you are interested in (e.g., *TransNet* Smart Growth Incentive Program -Planning).





Place a Bid

To submit your organization's application, first click on **Place Bid** located in the top right corner.

BidNet Direct - FY22 GO by BIKE × + ~ - • × ← → C 🔒 bidnetdirect.com/private/solicitations/2170159924/abstract 🖻 🕁 🌲 🗊 🚨 bidnet direct. SOLICITATIONS REPORTS PARTICIPATING ORGANIZATIONS 0 -Find Intent Place Bid Downloa SOL894779 - FY22 GO by BIKE Mini Grant Program Time Left to Bid 20d 00h 30m ? ✓ Following Ask Quest Print Notice **Basic Information** Categories Reference Number **Issuing Organization** Documents 0000271557 SANDAG Grants Q & A **Owner Organization** Solicitation Type Document Request List SANDAG G-CFP - Grant - Call for Projects (Formal) Audit Solicitation Number Title SOL894779 FY22 GO by BIKE Mini Grant Program Source ID PU.OTH.USA.1309051.2153593.C12849176 Details Location Delivery Point United States, California, San Diego County San Diego County, CA Purchase Type **Piggyback Contract** Term: 03/18/2022 08:00 PM EDT - 06/18/2022 03:00 AM EDT No Dates Publication Bid I 10/12/2021 07:55 PM EDT **Bid Intent Deadline** uestion Acceptance Deadline 01/11/2022 08:00 PM EST 12/28/2021 08:00 PM EST Download Place Bid

SANDAG

28

Select the type of Bid you would like to place.

- Place a New Bid select this option to submit an application
- Place a No Bid select this option to notify SANDAG that your organization will not be submitting an application.

✓ Click Continue.

Place a Bid	\otimes
SOL894779 - FY22 GO b	oy BIKE Mini Grant Program
Closing Date: 01/11/2022	08:00 PM EST
Please select the desired Place a new Bid Place a No Bid	action and click on Continue.
	Cancel



The application will be divided into multiple categories based on the required documents listed in the Call for Projects.

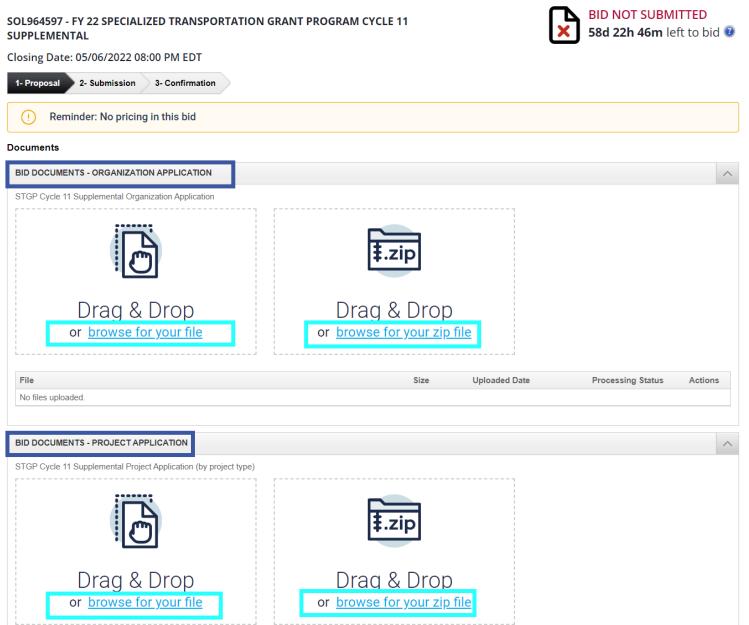
In the example on the right, there are two categories shown:

- ✓ Bid Documents –
 Organization Application
- ✓ Bid Documents Project Application

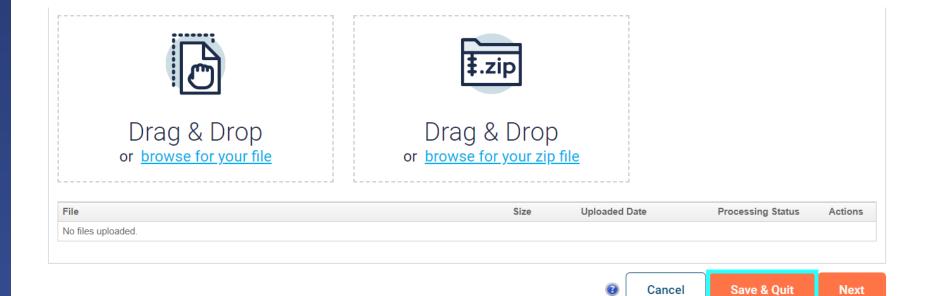
In each category, you can add a file or a zip file. Click browse for your file or browse for your zip file. You can also use the drag & drop function.



CREATE BID



Click **Save & Quit** to return to this page later.







Once you have uploaded a file and clicked next, your file will be displayed in the File section.

To remove a file:

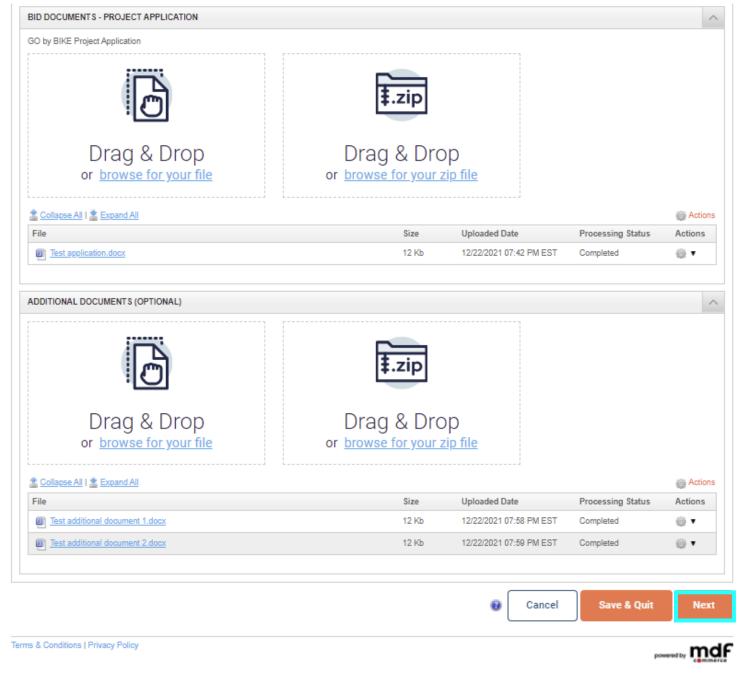
- 1. Click the gear icon under Actions
- 2. Click Remove Document.

BID DOCUMENTS - PROJECT APPI	LICATION		^
GO by BIKE Project Application			
		‡.zip	
Drag & I or <u>browse for</u>		Drag & Drop or browse for your zip file	
🟦 Collapse All I 🌋 Expand All			Actions
File <u>Test application.docx</u>		Size Uploaded Date 12 Kb 12/22/2021 07:42	Processing Status Actions PM EST Completed
File			



Submit Application

When you have finished uploading all your files, click Next.





Submit Application (Continued)

Complete the remaining fields:

- For "Does this bid contain exceptions?" select No. Exceptions are not allowed under SANDAG grant programs.
- For "Bid Submitted By (Full Name)," enter the name of the person submitting the bid. It does <u>not</u> need to be the person who signed the application.
- 3. For security reasons please re-enter your password.

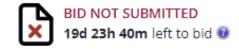
Once done, click Submit Bid.

CREATE BID

SOL894779 - FY22 GO BY BIKE MINI GRANT PROGRAM

Closing Date: 01/11/2022 08:00 PM EST

1-	Proposal 2- Submission 3- Confirmation	
1	Does this bid contain No DYes exceptions?	

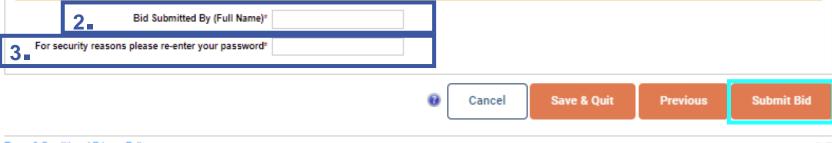


Bidder Compliance & Authentication

By submitting this electronic response, I certify and declare:

- The response is valid, authorized, and binding.
- · All required documentation has been completed and is true and correct in all respects.
- Any known existing or potential conflict of interest for respondent has been disclosed to SANDAG and respondent confirms that it has not provided gifts to any SANDAG employee valued at
 more than \$50 aggregate in the last 12 months.
- The individual signing the response is an authorized agent who has fulfilled all requirements to possess legal authority to bind respondent to every term, condition, article, and obligation of the response, and any potential resultant contract.

Our records show that you have not read all documents and addendums pertaining to this solicitation. Please make sure you have read all documents and addendums related to this solicitation as lack of doing so may render your bid non-compliant.



Terms & Conditions | Privacy Policy

powered by mdF



Submission Confirmation

After you click **Submit Bid**, a Bid Submission Confirmation pop-up window will appear. Click **Yes.**



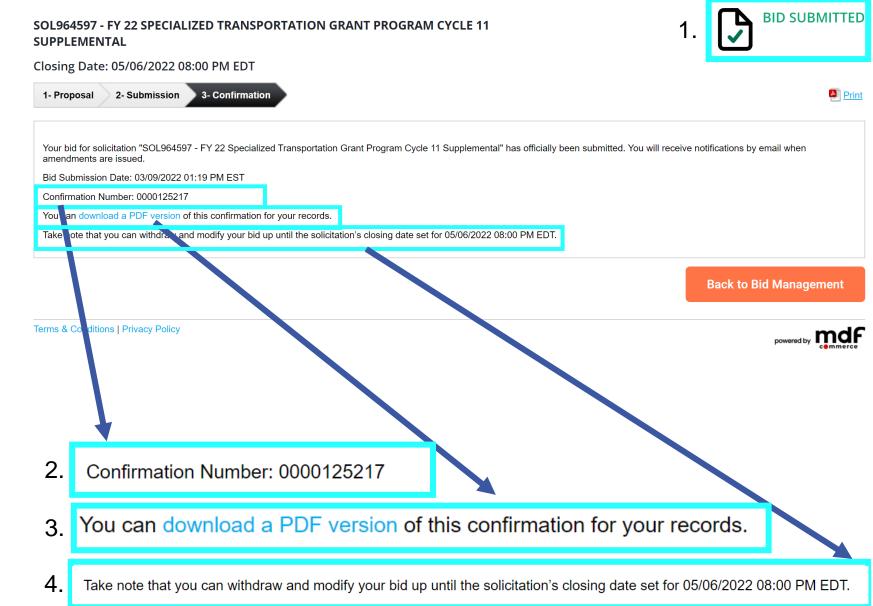


Submission Confirmation (Continued)

After you click Yes in the prior step:

- 1. BID SUBMITTED will appear in the upper right corner.
- 2. BidNet will generate a **Confirmation Number**.
- 3. You can **download a PDF version** of the confirmation for your organization's records (recommended).
- 4. You can withdraw your bid until the Call for Projects closes. This will be described in the next slide.

EDIT BID



SAND

36



How do I withdraw a submitted application?

Withdrawing a Submitted Application

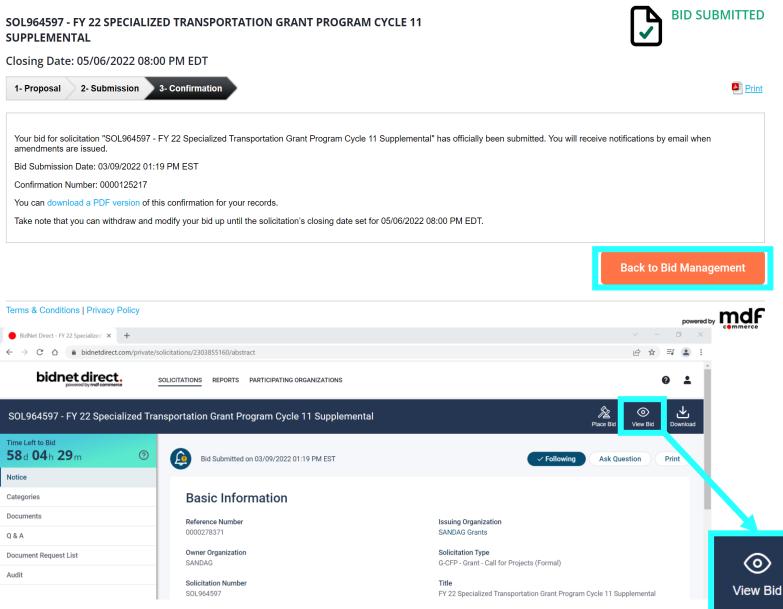
- 1. If you want to withdraw a submitted application,
 - A. Click on **Back to Bid Management** from the bid submission window

Or

B. Click on View Bid in the upper right corner from the home page of the solicitation you selected. Continue to Slide 40.

A. EDIT BID

B





Withdrawing a Submitted Application (Continued)

If you want to withdraw a submitted application:

- 2. The Bid Management window will appear. Click on the 3 dots adjacent to the Confirmation No. You will have the option to view or withdraw. Click withdraw.
- The Withdraw Window will 3. appear. Enter Your Full Name and your Password.
- Click Withdraw Bid in the 4. bottom right corner.
- When prompted, follow the 5. directions to confirm the application withdrawal.

E	3id Managen	nent			Search by Solicitation Number or Title	Q F	dvanced
	Sol.Number 🔺	Title	Closing Date (Time Remaining)	Bid Status	Bid Submission Date	Confirmation N	D.
	SOL964597	FY 22 Specialized Transportation	05/06/2022 08:00 PM EDT (58d 5h 12m)	Submitted	03/09/2022 01:19 PM EST	0000125217	•

3.

WITHDRAW BID

- Withdraw

3

SOL964597 - FY 22 SPECIALIZED TRANSPORTATION GRANT PROGRAM CYCLE 11 **SUPPLEMENTAL**

Closing Date: 05/06/2022 08:00 PM EDT

2- Confirmation



Bid Submission Date: 03/09/2022 01:19 PM EST

Submitted By: zri@sandag.org

Confirmation Number: 0000125217

Cancel

Please note that any associated fees that might have been applied during the bid submission are non-refundable.

For security reasons please re-enter your password*

Withdraw Submitted By (Full Name)³



4.

Withdraw Bid



Troubleshooting

- If you have questions on this Guide, contact grantsdistribution@sandag.org.
- If you have questions on the content of the Call for Projects, submit questions through BidNet. **Do not email or call SANDAG staff for these questions**.
- If you experience technical issues navigating BidNet, contact the BidNet Direct Vendor Support Department, which is available Monday through Friday from 5 a.m. to 5 p.m. Pacific Time.
 - Call: (800) 835-4603
 - Email: <u>support@bidnet.com</u>