



Application for Audit Committee Public Member Appointment

Application submission

To submit your application, please complete and submit the following information to the office listed below:

1. All nine pages of the completed and signed **application form**
2. A **copy of your resume**
3. A completed and signed **Statement of Economic Interests (Form 700)**
4. Any additional information you believe relevant to your application.

SANDAG

Attn: Clerk of the Board

1011 Union Street, Suite 400

San Diego, CA 92101

If submitted by email: clerkoftheboard@sandag.org

(with a subject line of "Confidential SANDAG Audit Committee Application")

Your application is deemed submitted when you receive an acknowledgement from SANDAG.

If you need additional space to answer any of the following questions, please provide the information in an attachment.

Section A – General information

Title: ☐ Mr. ☐ Ms. ☐ Mx.

Name (last, first, middle): _____

List all other names you have used in the past:

Email: _____

Primary phone number: _____ ☐ Mobile ☐ Work ☐ Home

Alternative phone number (optional): _____ ☐ Mobile ☐ Work ☐ Home

Current address (number, street, city, state, ZIP code):

Section B – Licenses or certifications relevant to the position

Organization name	City and state	Activity/type of work	Date of issue	Expiration date
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Section C – Education (college/university or other education history)

School	Degree	Major	Year earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section D – Civic/community/volunteer experience over past five years

Organization name	City and state	Activity/type of work	Dates (from/to)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section E – Professional/other relevant organizations over past five years

Organization name	City and state	Activity/type of work	Dates (from/to)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section F – Three references familiar with your qualifications for this appointment

Reference name	Your association with reference	Reference phone number
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section G – Employment history over past ten years

Employer name: _____

Type of business: _____

Title/position: _____

Employer phone number: _____

Employer website: _____

Employer address (number, street, city, state, ZIP code):

Duties:

Start date: _____ End date: _____

Reason for leaving: _____

Employer name: _____

Type of business: _____

Title/position: _____

Employer phone number: _____

Employer website: _____

Employer address (number, street, city, state, ZIP code):

Duties:

Start date: _____ End date: _____

Reason for leaving: _____

Employer name: _____

Type of business: _____

Title/position: _____

Employer phone number: _____

Employer website: _____

Employer address (number, street, city, state, ZIP code):

Duties:

Start date: _____ End date: _____

Reason for leaving: _____

Employer name: _____

Type of business: _____

Title/position: _____

Employer phone number: _____

Employer website: _____

Employer address (number, street, city, state, ZIP code):

Duties:

Start date: _____ End date: _____

Reason for leaving: _____

Section H – Policy-required qualifications

Please explain how you meet the SANDAG Board policy-required qualifications described below. Reference any relevant experience, licenses, or certifications/credentials that support your candidacy to serve on the SANDAG Audit Committee. Alternatively, you may attach a cover letter to respond to this question.

SANDAG Board Policy No. 039, Audit Policy Advisory Committee and Audit Activities, subsection 4.2.2 states, *"Applicants shall possess the independence, experience, and technical expertise necessary to carry out the duties of the Audit Committee. This expertise includes, but is not limited to, knowledge of accounting, auditing, and financial reporting. The minimum professional standards for public members shall include at least ten years of experience as a certified public accountant or as a certified internal auditor, or ten years of other professional accounting, financial, or legal experience in audit management."*

Section I – Elected or appointed positions

Do you currently serve in any elected, or appointed office or on any local, state or federal government or non-profit board, commission, committee, or other elected or appointed position?

☐ Yes (If “Yes”, please provide information below) ☐ No

Entity	Position	Dates (from/to)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section J – Relationships/relatives

To the best of your knowledge, do you have a spouse, registered domestic partner, or other relative who is currently an employee or appointee of SANDAG?

☐ Yes (If “Yes”, please provide information below) ☐ No

Name	Position	Relationship to you
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section K – Affiliations

To the best of your knowledge, have you currently, or have you ever been, affiliated (as a director, officer, partner, trustee, employee, owner, advisor, or consultant) with any institution, organization, or business entity that might present an actual, potential, or apparent conflict of interest should you be appointed? An example would include, but not be limited to, a contract with SANDAG.

☐ Yes (*If “Yes”, please explain below*) ☐ No

Section L – Financial holdings and property

To the best of your knowledge, do you have financial holdings in or receive income from any source or own real property or personal property that might present an actual, potential, or apparent conflict of interest should you be appointed?

☐ Yes (*If “Yes”, please explain below*) ☐ No

Section M – Disciplinary actions

Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct in any court, administrative agency, professional association, disciplinary committee, or other professional group?

☐ Yes (*If “Yes”, please explain below*) ☐ No

Section N – Civil litigation or administrative proceeding

In the last ten years, have you been a party in any capacity in any civil litigation or administrative proceeding that is relevant to this appointment?

☐ Yes (*If “Yes”, please explain below*) ☐ No

Section O – Tax lien/collection proceedings

Has a local, state, or federal agency or authority ever placed a tax lien or filed any other collection proceeding against you?

☐ Yes (If “Yes”, please explain below) ☐ No

Please provide the date, a brief description of the events leading to the proceedings, and whether the matter has been resolved.

Applicant certifies

All statements in this application are true and correct to the best of my knowledge and belief. I understand that false or misleading answers are cause for rejection of this application.

By submitting my application to SANDAG, I authorize employers, schools, law enforcement agencies, and other individuals and organizations named in this application to provide candid and full information regarding my work record, job performance, volunteer work or service as a public official, character, ability, and fitness to authorized employees of SANDAG. I understand that the information may be positive, negative, confidential, and/or privileged in nature and may be used by SANDAG in any phase of the application process. I release current and previous employers, schools, law enforcement agencies, individuals, organizations, and SANDAG and its employees/representatives from any liability and/or damages that may result from the release, receipt, or use of requested information.

By checking the “I agree” box below, I hereby certify that I have read and understood the instructions, conditions, and other information provided in this document.

☐ I agree

Signature (please type name)

Date

Please feel free to provide additional information or letters of endorsement.

Thank you for your interest in serving on the SANDAG Audit Committee.